



The Forest Federation
of Soudley, Steam Mills and Woodside Primary Schools

Soudley Primary School Early Help Offer

September 2025

Respect for ourselves, each other and our environment

- *School and college staff are particularly important as they are in a position to identify concerns early, provide help for children, and prevent concerns from escalating.*
- *All staff have a responsibility to provide a safe environment in which children can learn.*
- *All staff should be prepared to identify children who may benefit from early help.*
- *Early help means providing support as soon as a problem emerges at any point in a child's life, from the foundation years through to the teenage years.*

Our commitment to helping children and families

At Soudley School we endeavour to ensure that all of our children are safe from harm. We will do this through careful monitoring and acting upon any signs that concern us about the wellbeing of a child.

All staff have a responsibility to provide a safe environment in which children can learn and all staff should be prepared to identify children who may benefit from early help.

Safeguarding and promoting the welfare of children is **everyone's responsibility**. Everyone who comes into contact with children and their families has a role to play.

In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child-centred. **This means that they should consider, at all times, what is in the best interests of the child.**

We offer mentoring and support for every child as part of our daily practice and we will develop our support according to a child's needs. We do this as part of our daily work to ensure our children are safe.

What is Offer of Early Help?

Early Help means providing support as soon as a problem emerges at any point in a child's life.

Soudley School's Offer of Early Help is set out below: this support may be as simple as working with a child to solve a friendship issue to involving other agencies to support the wellbeing and happiness of a child and family.

What is Early Help Advice, Guidance and Support?



If, with parental consent, we look for further support from other agencies to support a child, we will contact the Early Help Team. This is a Gloucestershire wide advisory team and it helps school staff to understand what support can be offered to a family from professionals outside of the school.

Our core value and offer of Early Help

Universal: support for every child at Soudley School

Our classes

Our children work in small classes and small groups. We know every child and are emotional literate and mindful of their needs. We are able to quietly observe, to talk with them and to bring any concerns we have to our Pastoral Team to see what help we can give.

Children talk to staff; they understand and trust how issues and concerns will be managed. They know how to share worries and concerns. We provide time and opportunity for anyone who looks or feels upset to talk and be listened to.

Pastoral Team at Soudley School

No single practitioner can have a full picture of a child's needs and circumstances. If children and families are to receive the right help at the right time, everyone who comes into contact with them has a role to play in identifying concerns, sharing information and taking prompt action.

Our Pastoral Team includes our SENCO and FSW, staff members from each class and each area of expertise. We will work with parents, carers and the child to understand their needs and develop bespoke support for them.

SCARF Personal, Social and Health Education and myhappyminds

Children have a weekly PSHE lesson; this is a structured and progressive sequence of learning.

Bespoke Support: where more support is needed for a child

ELSA and SENCo time

ELSA (Emotional Literacy Support Assistant)

At Soudley, we have an ELSA who is trained to help children who need more specialised support. For example, they can help children to recognise, understand and manage emotions, raise their self-esteem, improve peer relationships, recover from significant loss or bereavement and resolve conflict effectively.

Those who need this support will work with the ELSA over a period of time.

SENDCo/ SENCo (Special Educational Needs and Disability Coordinator)

Classroom staff may identify a child who needs extra support in their learning (or play). The team will review the concern and look at what next steps can be made to support the child through processes outlined in Gloucestershire's SEND Graduated Pathway for Special educational .

We support children through this pathway, ensuring that outcomes and interventions are implemented. We monitor and review frequently through My Plan reviews, weekly meetings and reviews with parents and carers to ensure impact and progress.

Family Support Worker (FSW) Our SENCo is also our FSW. Early Help meetings are offered for families to identify needs and signpost to services, with the help of our local Early Help Co-ordinator. Gloucestershire's 'Levels Of Intervention' document informs and supports this process (more info below).

Silver Counselling

The school funds a qualified and experienced child counselor, Nicola Hughes, to work with children who need support with their wellbeing. This is always done with parents or carers signed consent. The focus of the counselling is through play and talking; typically, children work with the counsellor for an hour for 6 weeks.

Specialised Support: where further support is needed for children and families.

Mental Health Trailblazers / Young Mind Matters

Working in partnership with the NHS and with parental consent, we can refer a child to a health profession for support with their mental health and wellbeing. The practitioner comes into school and works with the child.

Early Help with Gloucestershire Early Help Team

To enable support for children and families from a wider range of agencies and professional, with your consent and input, we can refer to the Early Help team. School will talk with parents about this process and will complete the necessary forms and referral. The form will only be sent once parents and carers agree to what is written.

My Plan Plus and Educational Health Care Plans Children

As part of the Graduated Pathway, we regularly meet with parents or carers and other professionals to write, monitor and review the support we give children who have extra support through MP+ and EHCP.

We ensure that these children will continue to have their entitlement to specific provision met both pastorally and academically.

We will support children and families by being vigilant and through services such as;

- Our safeguarding partners; Local Authority, clinical commissioning group and the Police
- Families First
- Early Help Locality teams
- 2gether Team
- Children and Young People Services
- Forest Pulse

- Youth Support Team
- Schoolsbeat Officer: Community Policing
- School Nurse
- MASH team
- Child Counsellor
- GDASS
- Operation Encompass notifications
- GSCE online resources and screening tools
- Mental Health Services
- TOUCAN (play therapy)
- Screening toolkits provided by GCSE,
- Winston's Wish
- Advisory Teachers Service
- Educational Psychologist Team
- Barnardos
- GHLL resources and expertise
- Gloucestershire's online child survey
- Team around the Family meetings
- TalkWell (was Teens in Crisis)
- Informing the LA of Children Missing in Education (CME)
- Young Minds Matter/ Trailblazers

for example Quality of Care Toolkit

Staff Responsibilities

Any staff member who has a concern about a child's wellbeing or welfare will follow the actions set out on the flowchart in KCSiE.

We should not assume that somebody else will take action and we should share information that might be critical in keeping a child safe.

Information for parents and carers

Pastoral Team	You can ask for support from any member of our school staff via the school office Telephone: 01594 822004
School SENCO Mrs Jeavons	Our Special educational Needs Coordinator can help with information on supporting your child's additional and special educational needs. 01594 822004
School Nurse Team	The School team can help you with a variety of issues and from time to time they run drop in sessions http://www.gloucestershire.gov.uk/schoolsnet/CHttpHandler.ashx?id=56518&p=0
GloSFamilies Directory	This online directory can help families/carers to find a lot more information about the wide range services they may need. From parenting and special needs advice to health and money worries. Web: http://www.gloSFamiliesdirectory.org.uk/kb5/gloucs/gloSFamilies/home.page Alternatively, you can call the Family Information Service: 0800 542 0202
SENDIASS	Gloucestershire Gloucestershire's parent/carer support group provides free, confidential, impartial advice and helps parents play an active and informed role in their child's education. Web: http://sendiassglos.org.uk/ Phone (free from a landline): 0800 158 3603 Phone (from a mobile): 01452 389345